

No. 24-01/Cir./2015--GC - 4688
Government of India
MoWR, RD & GR,
Central Ground Water Board,
N.H.IV, Faridabad-121 001

To

Dated:

31 JUL 2017

**The Regional Director,
Central Ground Water Board,**

MER, Patna/ NR, Lucknow/ ER , Calcutta/ NCR, Bhopal/ NWHR, Jammu/ NWR,
Chandigarh/ NCCR, Raipur /SR, Hyderabad/ WCR, Ahmedabad /WR, Jaipur /CR,
Nagpur/SWR, Bangalore /NER Guwahati/ KR, Trivendrum/ SECR, Chennai/ SER,
Bhubaneswar / NHR, Dhramshala / UR, Dehradun.

**The Executive Engineers,
Central Ground Water Board,**

Div. I/Div. II/Div. III/ Div. IV /Div. V/Div. VI/ Div. VII/ Div. VIII/Div. IX/ Div. X/ Div. XI/Div. XII/Div. XIII/ Div. XIV/Div. XV/ Div. XVI/ Div. XVII

Ahmadabad/Ambala/Varanasi/Chennai/Ranchi/Nagpur/ Guwahti/ Jammu/
Hyderabad/Bhubaneswar/Jodhpur /Bhopal/Raipur/Bangalore/Kolkata/Bareilly/ Dharamshala

The Officer –In-Charge, CGWB, State Unit office

Agartala/ Allahabad/Belgaum//New Delhi/Pune/Srinagar/Vishakhapatnam/
Shillong/Jodhpur/Itanagar /Ranchi.

The Regional Director,(NGI), NCCR, Raipur.

The Office In charge, CGWA, R.K. Puram, New Delhi.

The Head of Office, CGWB, JNH, New Delhi.

The Administrative Officer (LA/Sci/Engg/Min./Budget/Account/Vigilance/), NH-IV,
Faridabad.

Sub: Timely relieving of officers/officials on transfer-reg.
Sir,

1. Please refer our letter No. 8-1/2016/Engg- Estt.-7686 dated 01.11.2016 circulated to all the offices of CGWB.
2. Transfer of officers/officials are done with due deliberation to meet organisational requirements. It is reiterated that all transfer orders must be complied with timely i.e (within five working days) without waiting for reply to representations etc.

Any violation of instructions issued by the Competent Authority will be viewed seriously and will be dealt accordingly.

All concerned RDs/ HOOs are requested to forward compliance report of transfers on priority please.

Yours faithfully,


(R.R. Nautiyal)

Administrative Officer

Copy to:-

1. TS to Chairman, CGWB, NH-IV, Faridabad.
2. PS to Director(Admn.) CGWB, NH-IV, Faridabad.
3. TS to all Members, CGWB/CGWA, NH-IV, Faridabad/R.K.Puram New Delhi.
4. System Analyst, CGWB, NH-IV, Faridabad with the request to upload this letter on the website of CGWB for necessary action.


(R.R. Nautiyal)

Administrative Officer

No.8-1/2016/Engg.Estt. — 7686

Government of India
Ministry of Water Resources, River Development & Ganga Rejuvenation
Central Ground Water Board
Central Head Quarter
Bhujal Bhavan
NH IV, Faridabad 121 001

Dated the :

- 1 NOV 2016

To

All Regional Directors
All Executive Engineers
All HOOs, SUOs

Sub : Timely relieving of officers/officials on transfer reg.

Sir,

1. It has been observed that in number of cases where transfer orders are issued by CHQ, officers/officials so transferred are either not relieved or their relieving is delayed. All such cases have been viewed seriously by Chairman, CGWB.
2. All the RDs/EEs/HOOs concerned are hereby advised to ensure that all officers/officials ordered for transfer are relieved within five working days from the date of receipt of transfer order. Representation, if any, should be resolved within these five working days only. Any delays/lapses in this respect will call for explanation from the concerned RD/EE/HOOs.

Above instructions may please be adhered to in true letter and spirit.

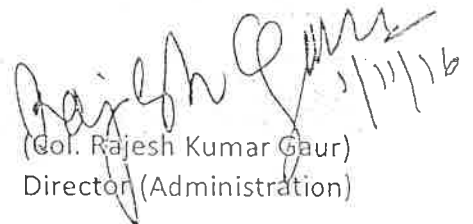
This issues with the approval of Chairman, CGWB.



(Col. Rajesh Kumar Gaur)
Director (Administration)

Copy to

1. All Sectional Heads, CGWB, CHQ, Faridabad.
2. System Analyst, CGWB, Faridabad for necessary action.
3. PA to Chairman, CGWB, Faridabad.
4. PA to Members, CGWB, New Delhi/Faridabad.
5. PA to Director (Admn), CGWB, Faridabad



(Col. Rajesh Kumar Gaur)
Director (Administration)